

ORDER FOR SUPPLIES OR SERVICES (FINAL)

1. CONTRACT NO. N00178-11-D-6453		2. DELIVERY ORDER NO. JM02		3. EFFECTIVE DATE 2016 Sep 19		4. PURCH REQUEST NO. TFB-UICAP-PC		5. PRIORITY Unrated	
6. ISSUED BY NAVFAC SOUTHEAST Bldg. 902 P.O. Box 143 Jacksonville FL 32212-0143 Crystal Selvaggio/PR622 850-235-5473			CODE N69450	7. ADMINISTERED BY NAVFAC SOUTHEAST Bldg. 902 P.O. Box 143 Jacksonville FL 32212-0143			CODE N69450	8. DELIVERY FOB DESTINATION OTHER <i>(See Schedule if other)</i>	
9. CONTRACTOR ASR INTERNATIONAL CORPORATION 580 OLD WILLETS PATH HAUPPAUGE NY 11788			CODE 0PRK4	FACILITY	10. DELIVER TO FOB POINT BY <i>(Date)</i> See Schedule		11. X IF BUSINESS IS	X SMALL	
					12. DISCOUNT TERMS Net 30 Days WIDE AREA WORK FLOW			SMALL DISADVANTAGED	
					13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G			WOMEN-OWNED	
14. SHIP TO See Section D			CODE	15. PAYMENT WILL BE MADE BY DFAS Cleveland Anthony J. Celebrezze Federal Building, 1240 East 9th Street Cleveland OH 44199-2055			CODE N68732	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER	DELIVERY/ CALL	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract.						
	PURCHASE		Reference your _____ furnish the following on terms specified herein.						
			ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.						
ASR INTERNATIONAL CORPORATION					RAO ANUMOLU President				
NAME OF CONTRACTOR			SIGNATURE		TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/>	If this box is marked, supplier must sign Acceptance and return the following number of copies:								
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule									
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ ACCEPTED *	21. UNIT	22. UNIT PRICE		23. AMOUNT
	See Schedule								
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.					24. UNITED STATES OF AMERICA BY: /s/Cari L Fiebach			25. TOTAL	[REDACTED]
								26. DIFFERENCES	
27a. QUANTITY IN COLUMN 20 HAS BEEN									
INSPECTED	RECEIVED	ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:							
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					c. DATE		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					28. SHIP NO.		29. D.O. VOUCHER NO.		30. INITIALS
					PARTIAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR
f. TELEPHONE					g. E-MAIL ADDRESS				
					FINAL				
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.					31. PAYMENT		34. CHECK NUMBER		
					COMPLETE				
a. DATE		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER			PARTIAL		35. BILL OF LADING NO.		
					FULL				
37. RECEIVED AT		38. RECEIVED BY <i>(Print)</i>	39. DATE RECEIVED	40. TOTAL CON-TAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.	

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GENERAL INFORMATION

A.1 TYPE OF CONTRACT

This is a Firm Fixed Price (FFP) task order.

A.2 SERVICE REQUIREMENTS

The outcomes to be achieved are one Preventative Maintenance Engineering Technician who will provide preventive maintenance technician support to the Public Works Department at Naval Support Activity (NSA) Panama City, FL by developing the standard preventative maintenance program for all utility infrastructures, executing active preventative maintenance program management in MAXIMO, coordinating and providing technical assistance to professional trades. Specific support services for the Preventative Maintenance Engineering Technician will be stated in the Performance Work Statements (PWS). The outcomes for this acquisition are consistent with the FAR 37.101 definition of service contracts.

A.3 COMPETITION ENVIRONMENT

This contract was solicited as 100% small business set-aside.

Only those contractors containing a SeaPort-e IDIQ MAC in the Gulf Coast Region were considered for this procurement.

A.4 NAICS CODE

The NAICS code is 541330, Engineering Services.

AWARD A.1 PROPOSAL INCORPORATION

ASR International Corp. dba ASR Management & Technical Services' proposal dated 16 August 2016 is hereby incorporated into this task order.

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
8000	R425	ONE PREVENTATIVE MAINTENANCE ENGINEERING TECHNICIAN AT NSA PANAMA CITY, FL (EACH = ONE 8 HOUR WORKDAY) FY17 funding will be incorporated into this task order on or about October 1, 2016. (WCF)		EA		

B.1 FULLY LOADED PRICING

All pricing is fully loaded. No other allocations, fees, O/Hs, G&A, and profits will be applied.

B.2 LABOR HOURS PRICING BASIS:

For the Base Period of performance from 01 October 2016 through 30 September 2017 the labor hours are based on 250 total workdays (excluding Federal holidays) @ 8 hours per work day for a total of 2,000 labor hours. A full work week is based on 40 hours per week.

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

Performance Work Statement Preventive Maintenance Engineering Technician

SCOPE.

Under this task order, the contractor will independently provide support services to satisfy the overall operational objectives of the execution of NAVFAC Southeast's broad and diverse mission of facilitating inter-governmental operational requirements. This position will provide preventive maintenance technician support to the NAVFAC Southeast at Naval Support Activity (NSA) Panama City, Florida. The primary objective is to provide contractor services and deliverables through performance of a Preventative Maintenance Engineering Technician.

TASKS/SERVICES.

The contractor shall:

- Possess knowledge and/ or be motivated to learn and gain competency through on-the-job training in the IBM Maximo NAVFAC customized asset management computerized software tool.
- Possess appropriate administrative skills such as typing/ key boarding and effectively using Microsoft Office based tools such as Excel, PowerPoint, Outlook, Word and Access.
- Develop the NAVFAC standard preventive maintenance program for all utility infrastructures: electric, steam, water, wastewater, natural gas, and compressed air, salt water, chilled water, hot water, industrial and oily waste where these utilities may exist at a given installation.
- Execute active preventive maintenance program management in MAXIMO including: evaluation, addition, editing, and deactivation of preventive maintenance records and associated job plan data in coordination with changes to the asset inventory and corporate standards.
- Ensure the utility based preventive maintenance program is entered, current, accurate, and in compliance with corporate standards.
- Coordinate and provide technical assistance to professional trades, technical, and administrative personnel at the PWD in support of utility preventive maintenance planning, scheduling and work management.
- Coordinate with operation, maintenance, engineering, and contract workforce efforts in the field to ensure changing operation and maintenance requirements are constantly reflected in the preventive maintenance program.
- Possess the ability and knowledge to perform and coordinate the work of specialists in the various fields of utility inventory management, condition assessment, and maintenance management.
- Incorporate unique equipment requirements from engineering, trades, or technical personnel into the preventive maintenance plan.
- Continually optimize the preventive maintenance program to improve scheduling, cost, and reliability.
- Ensure preventive maintenance data (such as job plans, condition ratings, and meter readings) supports program products (such as preventive maintenance plans, risk assessments, condition assessments, and productivity metrics).
- Remain current with NAVFAC Utility Infrastructure Condition Assessment Program (UICAP) and maintenance management standards and best practices.
- Perform as-needed quality assurance audits on program processes and data.

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- Participate in program related user groups and production teams.
- Maintain professional flexibility to provide quick action in support of changing priorities to meet program goals and command deadlines.
- Review output of team members to include: acceptance, amendment, or rejection of work and provide and receive routine on-the-job-training as it relates to program processes and command goals.
- Monitor and analyze workload in order to maintain productive teams and facilitate resolution of problems within teams through appropriate Command personnel.

CERTIFICATIONS, LICENSE, PHYSICAL REQUIREMENTS, OR OTHER EXPERTISE REQUIRED.

The contractor must have:

- Extensive technical and practical knowledge, and experience as an Engineering Technician.
- Sound understanding of engineering concepts, principles and practices applicable to civil, mechanical, electrical, and/or environmental engineering concerned with the sustainment, restoration, maintenance, test and operation of mechanical and electrical equipment.
- Ability to review technical engineering guides and manuals.
- Thorough knowledge of standard maintenance, repair and test methods for utility system equipment.
- Ability to write and speak to report on progress and outcome of technical assignments and to present recommendations to CM.
- Ability to monitor progress of preventive maintenance build-out to a successful and timely completion.
- Demonstrated knowledge of safety and occupational health principles, practices, procedures, laws and regulations as they relate to engineering performance requirements.

This individual will not serve on Technical Evaluation Boards, Price Evaluation Boards or Source Selection Boards as a voting or advisory member without first receiving approval for the use of advisory and assistance services by the NAVFAC Acquisition proponent IAW NFAS 37.203. In addition, this individual will not be assigned as a Contracting Officer's Authorized Representative.

OPERATIONAL HOURS

Work will be performed 40 hours per week. Overtime is not authorized. The normal business days are Monday-Friday, excluding Federal holidays. Weekend work may occasionally be required. The contractor shall coordinate the work hours schedule after award with the Contracting Officer's Representative (see Section F for Deliverable requirements).

GOVERNMENT-FURNISHED PROPERTY/EQUIPMENT.

The Government will furnish a Common Access Card (CAC) and a hard hat. The Government will also provide access to a workstation, telephone, facsimile, and computer. Safety shoes will be provided by the Contractor.

A Government vehicle may be available for use by the Contractor's employee, if required in the execution of job duties. In accordance with Federal Acquisition Regulation (FAR), Contractors cannot use Government vehicles unless the Contractor has motor vehicle liability insurance to cover bodily injury and property damage to protect the Contractor and the Government against third-party claims arising from the use of Government vehicles. The Contractor shall comply with the "Required Insurance" set forth in the basic SeaPort Multiple Award Contracts

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(MACs) and maintain and provide to the Contracting Officer automobile insurance to cover bodily injury and property damage.

SECURITY CONSIDERATIONS

Work under this task order is UNCLASSIFIED. The contractor shall comply with all applicable Department of Defense (DoD) security regulations and procedures during the performance of this task order. The contractor shall not disclose and must safeguard procurement sensitive information, computer systems and data, privacy act data, and Government personnel work products that are obtained or generated in the performance of this task order. If necessary, the contractor will be required to provide clearances for personnel requiring access to Government computers and workstations.

REIMBURSABLE EXPENSES (TRAVEL, TRAINING, EQUIPMENT OR MATERIALS, ETC).

Travel is NOT required.

NON-PERSONAL SERVICE STATEMENT.

Contractor employees performing services under this order will be controlled, directed and supervised at all times by management personnel of the contractor. The contractor's management shall ensure that employees properly comply with the performance standards outlined in the Quality Assurance Surveillance Plan (QASP). Contractor employees will perform independent of and without the supervision of any Government official. Actions of contractor employees may not be interpreted or implemented in any manner that results in any contractor employee creating or modifying Federal policy, obligating the appropriated funds of the U.S. Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee or otherwise violating the prohibitions set forth in Parts 7.5 and 37.1 of the Federal Acquisition Regulation (FAR). The Government will control access to the facility and will perform the inspection and acceptance of the completed work.